### **ANNEXURE I**

## Format to be submitted by listed entity on quarterly basis

1. Name of Listed Entity
2. Quarter ending
- %companyName%
- %quarterEnded%

# i. Composition Of Board Of Director

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Company Remarks	
Whether Permanent	Yes
chairperson appointed	
Whether Chairperson is	Yes
related to MD or CEO	

# ii. Composition of Committees

# a. Audit Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation
No.				Date	Date
1	SATISHKUMAR ASAMAL MEHTA	C,ED	Member	23-Feb-2017	
2	JITENDRAKUMAR DHANJIBHAI PATEL	ID	Chairperson	23-Feb-2017	
3	VINITA PANKAJ MAHESHWARI	ID	Member	23-Feb-2017	

Company Remarks	
Whether Permanent	Yes
chairperson appointed	

## b. Stakeholders Relationship Committee

Sr. No.	Name of the Director	Category	Chairperson/Membership	Appointment Date	Cessation Date
1	SATISHKUMAR ASAMAL MEHTA	C,ED	Member	15-Sep-2015	
2	PATEL HEMENDRABHAI BHAILAL	ID	Member	17-Jul-2017	
3	VINITA PANKAJ MAHESHWARI	ID	Chairperson	15-Sep-2015	

Company Remarks	
Whether Permanent	Yes
chairperson appointed	

c. Risk Management Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation Date
No.				Date	

Company Remarks	
Whether Permanent	
chairperson appointed	

### d. Nomination and Remuneration Committee

Sr.	Name of the Director	Category	Chairperson/Membership	Appointment	Cessation
No.				Date	Date
1	PATEL HEMENDRABHAI	ID	Member	15-Sep-2015	
	BHAILAL			•	
2	JITENDRAKUMAR	ID	Chairperson	23-Feb-2017	
	DHANJIBHAI PATEL				
3	VINITA PANKAJ	ID	Member	15-Sep-2015	
	MAHESHWARI			_	

Company Remarks		
Whether Permanent	Yes	
chairperson appointed		

# iii. Meeting of Board of Directors

Date(s) of Meeting (if any) in the previous quarter	Date(s) of Meeting (if any) in the relevant quarter	Whether requirement of Quorum met	Number of Directors present	Number of Independent Directors present
22-May-2020	06-Jul-2020	Yes	6	3
27-Jun-2020	27-Jul-2020	Yes	6	3
	21-Aug-2020	Yes	6	3
	12-Sep-2020	Yes	6	3

Company Remarks	
Maximum gap between any	24
two consecutive (in number of	
days)	

# iv. Meeting of Committees

Name of the Committee	Date(s) of meeting during of the committee in the previous quarter	Date(s) of meeting of the committee in the relevant quarter	Whether requirement of Quorum met (Yes/No)	Number of Directors present	Number of independent directors present
Stakeholders Relationship		21-Aug-2020	Yes	3	2

Committee					
Audit Committee	27-Jun-2020	12-Sep-2020	Yes	3	2
Nomination &	22-May-2020		Yes	3	3
Remuneration					
Committee					
Audit Committee		21-Aug-2020	Yes	3	2

Company Remarks	
Maximum gap between any	54
two consecutive (in number of	
days) [Only for Audit	
Committee]	

#### v. Related Party Transactions

Subject	Compliance status (Yes/No/NA)	Remark
Whether prior approval of audit committee obtained	Not Applicable	
Whether shareholder approval obtained for material RPT	Not Applicable	
Whether details of RPT entered into pursuant to omnibus approval have been reviewed by Audit Committee	Not Applicable	

Disclosure of notes on related
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#### VI. Affirmations

- 1. The composition of Board of Directors is in terms of SEBI (Listing obligations and disclosure requirements) Regulations, 2015. **Yes**
- 2. The composition of the following committees is in terms of SEBI(Listing obligations and disclosure requirements) Regulations, 2015
  - a. Audit Committee Yes
  - b. Nomination & remuneration committee Yes
  - c. Stakeholders relationship committee Yes
  - d. Risk management committee (applicable to the top 100 listed entities) Not applicable
- 3. The committee members have been made aware of their powers, role and responsibilities as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015. Yes
- The meetings of the board of directors and the above committees have been conducted in the manner as specified in SEBI (Listing obligations and disclosure requirements) Regulations, 2015.-Yes
- 5. a. This report and/or the report submitted in the previous quarter has been placed before Board of Directors. **Yes** 
  - b. Any comments/observations/advice of Board of Directors may be mentioned here:

### %affirmComments%

Name : %affirmName%
Designation : %affirmDesignation%

### **ANNEXURE III**

### **Affirmations**

Broad Heading	Regulation Number	Compliance Status	Company Remark
Copy of the annual report including balance sheet, profit and loss account, directors report, corporate governance report, business responsibility report displayed on website	46(2)	Yes	
Presence of Chairperson of Audit Committee at the Annual General Meeting	18(1)(d)	Yes	
Presence of Chairperson of the nomination and remuneration committee at the annual general meeting	19(3)	Yes	
Presence of Chairperson of the Stakeholder Relationship committee at the annual general meeting	20(3)	Yes	
Whether "Corporate Governance Report" disclosed in Annual Report	34(3) read with para C of Schedule V	Yes	

Note:		

Name : Satish Mehata
Designation : Managing Director